



**EXECUTIVE ORDER NO. CGPR 32**  
**Series of 2022**

**EXECUTIVE ORDER RECONSTITUTING THE LOCAL SCHOOL BOARD OF THE CITY OF LEGAZPI,  
IDENTIFYING ITS MEMBERS, THEIR DUTIES AND FUNCTIONS AND OTHER PURPOSES**

**WHEREAS**, Article 184 of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act 7160) mandates the creation of the Local School Board (LScB);

**WHEREAS**, education stands as one of the core priorities of the City Government of Legazpi, recognizing its importance as a great social equalizer towards a better quality of life and as a building block of developing a culture of excellence;

**WHEREAS**, the recent local elections require reconstitution of the LSB due to the end of term of office of former LSB members; and

**WHEREAS**, based on the above premises, the City Government of Legazpi would like to ensure the seamless transition to the new administration including the continuity of the functions and programs of the LSB;

**NOW, THEREFORE, I, CARMEN GERALDINE B. ROSAL**, City Mayor of Legazpi City, by virtue of the powers vested in me by the law, do hereby order the reconstitution of the LScB of the City of Legazpi, with the following stipulations:

**Section 1. Composition**

The LScB of the City of Legazpi shall be composed of the following:

Chairperson	<b>HON. CARMEN GERALDINE B. ROSAL</b> City Mayor
Co-Chairperson	<b>MR. CRESTITO M. MORCILLA, CESO VI</b> Schools Division Superintendent
Members:	<b>HON. JOSEPH PHILIP LEE</b> Chairman, Sangguniang Panlungsod, Committee on Education  <b>MS. CARLITA P. DE GUZMAN</b> City Treasurer  <b>HON. MAE LING A. TEH</b> President, Federation of Sangguniang Kabataan Presidents  Representative, Federation of Parents-Teachers Associations  Representative, Teachers' Organization – Elementary



Representative, Non-Academic Personnel of Public Schools

**MR. ALLEM GERARD R. LORBES**

Representative, Wellness Center for Children with Determination. Inc.

**MS. ROSEMARIE QUINTO-REY**

Representative, Southern Luzon Technological Colleges Foundation, Inc.

**KATHLEEN ROSS L. BAILON**

Representative, Gentlemen Bicol for Sexual and Reproductive Health and Rights, Inc.

**MS. GEMMA CASTILLO-GOLIAT**

Representative, EDUCO

**MR. JAYSON NOGA**

Representative, Young Men's Christian Association of Albay, Inc.

**MR. JOEY P. ECHALUCE**

Representative, Children International Bicol, Inc.

**Section 2. Duties and Functions of the LScB**

The LScB shall perform the following functions:

- a) Determine, in accordance with the criteria set by the Department of Education, the annual supplementary budgetary needs for the operation and maintenance of public schools within the province, city, or municipality, as the case may be, and the supplementary local cost of meeting such as needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as the Local Government Code of 1991 (RA 7160) and other laws or ordinances may provide;
- b) Authorize the [provincial/city/municipal] treasurer, to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
- c) Serve as an advisory committee to the sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and
- d) Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the local sanggunian

The Department of Education, Culture and Sports shall consult the LScB on the appointment of division superintendents, district supervisors, school principals, and other school officials.

**Section 3. Meetings and Quorum**

- a) The LScB shall meet at least once a month or as often as may be necessary.



- b) Any of the co-chairpersons may call a meeting. A majority of all its members shall constitute a quorum. However, when both co-chairpersons are present in a meeting, the local chief executive concerned, as a matter of protocol, shall be given preference to preside over the meeting. The division superintendent, city superintendent or district supervisor, as the case may be, shall prepare the budget of the LScB. Such budget shall be supported by programs, projects, and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all the members shall be necessary to approve the budget.

#### **Section 4. Budget**

The annual school board budget shall give priority to the following:

- a) Construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools;
- b) Establishment and maintenance of extension classes where necessary; and
- c) Sports activities at the division, district, municipal, and barangay levels.

#### **Section 5. Compensation and Remuneration**

The co-chairpersons and members of the [provincial/city/municipal] school board shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the funds of the LScB, subject to existing accounting and auditing rules and regulations.

#### **Section 6. Repealing Clause**

All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly

#### **Section 7. Effectivity**

This Executive Order shall take effect immediately.

**DONE AND EXECUTED** this 27<sup>th</sup> day September 2022 in the City of Legazpi.

**CARMEN GERALDINE B. ROSAL**  
City Mayor