



UNIFIED APPLICATION FORM FOR CERTIFICATE OF OCCUPANCY

FULL

PARTIAL

THIS ALSO APPLIES FOR:

FIRE SAFETY INSPECTION CERTIFICATE

BUILDING PERMIT NO. _____

DATE ISSUED : _____

FSEC NO. _____

DATE ISSUED : _____

(Date)

Name of Applicant/Owner: _____

Address of Applicant/owner: _____

ZIP CODE _____ CONTACT No.: _____

Requirements

- 3 copies of Certificate of Completion, duly notarized
- Construction Logbook, signed and sealed by the owner's Architect or Civil Engineer who undertook full-time
- As-Built Plans, signed and sealed by the owner's Architect or Civil Engineer who undertook full-time inspection
- 1 photocopy of the valid licenses of all involved Professionals
- Captioned photographs of Site and Complete Building/Structure showing front, side and rear areas,

Name of Project: _____

Location of Project: _____

Use/Character of Occupancy: _____

No. of Storey/s: _____

No. of Units: _____

Total Gross Floor Area (Square Meters): _____

Date of Completion _____

Submitted by:

APPLICANT/OWNER
(Signature Over Printed Name)

Community Tax Certificate No. _____

Date Issued: _____

Place Issued: _____

Attested by: _____
FULL-TIME INSPECTOR OR SUPERVISOR OF CONSTRUCTION

ARCHITECT/CIVIL ENGINEER
(Signed And Sealed Over Printed Name)

Date _____

Address		
PRC No.	Validity	
PTR No.	Date Issued	
Issued at	TIN	
ID No	Date Issued	Issued at