

**Republic of the Philippines
City of Legazpi
Province of Albay**

OFFICE OF THE BUILDING OFFICIAL

MECHANICAL PERMIT

APPLICATION NO.

--	--	--	--	--	--	--	--	--	--

MP NO.

--	--	--	--	--	--	--	--

BUILDING PERMIT NO.

--	--	--	--	--	--	--	--	--	--

BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER /APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY	
ADDRESS NO.	STREET	BARANGAY	CITY/MUNICIPALITY	ZIP CODE
LOCATION OF CONSTRUCTION: STREET _____		LOT NO. _____	BLK NO. _____	TCT NO. _____
		BARANGAY _____	CITY/MUNICIPALITY OF _____	
SCOPE OF WORK <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> ERECTION <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION		<input type="checkbox"/> RENOVATION _____ <input type="checkbox"/> CONVERSION _____ <input type="checkbox"/> REPAIR _____ <input type="checkbox"/> MOVING _____	<input type="checkbox"/> RAISING _____ <input type="checkbox"/> DEMOLITION _____ <input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE _____ <input type="checkbox"/> OTHER (specify) _____	

BOX 2 (TO BE ACCOMPLISHED IN PRINT BY THE DESIGN PROFESSIONAL)

INSTALLATION AND OPERATION OF: <input type="checkbox"/> BOILER <input type="checkbox"/> PRESSURE VESSEL <input type="checkbox"/> INTERNAL COMBUSTION ENGINE <input type="checkbox"/> REFRIGERATION AND ICE MAKING <input type="checkbox"/> WINDOW TYPE AIRCONDITIONING <input type="checkbox"/> PACKAGED/SPLIT TYPE AIRCONDITIONING <input type="checkbox"/> OTHERS (Specify) _____			<input type="checkbox"/> CENTRAL AIRCONDITIONING <input type="checkbox"/> MECHANICAL VENTILLATION <input type="checkbox"/> ESCALATOR <input type="checkbox"/> MOVING SIDEWALK <input type="checkbox"/> FREIGHT ELEVATOR <input type="checkbox"/> PASSENGER ELEVATOR <input type="checkbox"/> CABLE CAR	<input type="checkbox"/> DUMBWATER <input type="checkbox"/> PUMPS <input type="checkbox"/> COMPRESSED AIR, VACUUM, INSTITUTIONAL AND /OR INDUSTRIAL GAS <input type="checkbox"/> PNEUMATIC TUBES, CONVEYORS AND/OR MONORAILS <input type="checkbox"/> FUNICULAR
PREPARED BY: _____				

BOX 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
_____ PROFESSIONAL MECHANICAL ENGINEER (Signed and Sealed Over Printed Name) Date _____	
Address _____	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 4

SUPERVISOR / IN-CHARGE OF MECHANICAL WORKS	
<input type="checkbox"/> PROFESSIONAL MECHANICAL ENGINEER <input type="checkbox"/> MECHANICAL ENGINEER	
_____ (Signed and Sealed Over Printed Name) Date _____	
Address _____	
PRC NO.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 5

BUILDING OWNER		
_____ (Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No.	Date Issued	Place Issued

BOX 6

WITH MY CONSENT: LOT OWNER		
_____ (Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No.	Date Issued	Place Issued

BOX 7 TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION

RECEIVED BY:	DATE:
FIVE (5) SETS OF MECHANICAL DOCUMENTS	
<input type="checkbox"/> MECHANICAL PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHERS (Specify) _____

BOX 8

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
MECHANICAL					
OTHERS (Specify)					

BOX 9

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That the proposed mechanical works shall be in accordance with the mechanical plans filed with this Office and in conformity with the Philippine Mechanical Code, the National Building Code and its IRR.
2. That prior to any mechanical installation, a duly accomplished prescribed **“Notice of Construction”** shall be submitted to the Office of the Building Official.
3. That upon completion of the mechanical works, the licensed supervisor/in-charge of construction works shall submit the entry to the logbook duly signed and sealed to the Building Official including as-built plans and other documents, and shall accomplish the Certificate of Completion stating that the mechanical works conform to the provision of the Philippine Mechanical Code, the National Building Code and its IRR
4. That this permit is **null and void** unless accompanied by the building permit.
5. That a Certificate of Operation shall be issued for the continuous use of the mechanical installation.

PERMIT ISSUED BY:

BUILDING OFFICIAL

(Signature Over Printed Name)

Date _____