

**Republic of the Philippines
City of Legazpi
Province of Albay**

OFFICE OF THE BUILDING OFFICIAL

ELECTRICAL PERMIT

APPLICATION NO.

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EP NO.

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BUILDING PERMIT NO.

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BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER /APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY	
ADDRESS NO.	STREET	BARANGAY	CITY/MUNICIPALITY	TELEPHONE NO.
LOCATION OF CONSTRUCTION: STREET _____		LOT NO. _____	BLK NO. _____	TCT NO. _____
		BARANGAY _____	CITY/MUNICIPALITY OF _____	
SCOPE OF WORK				
<input type="checkbox"/> NEW INSTALLATION <input type="checkbox"/> ANNUAL INSPECTION <input type="checkbox"/> TEMPORARY		<input type="checkbox"/> RECONNECTION OF SERVICE ENTRANCE <input type="checkbox"/> SEPARATION OF SERVICE ENTRANCE <input type="checkbox"/> UPGRADING OF SERVICE ENTRANCE		<input type="checkbox"/> RELOCATION OF SERVICE ENTRANCE <input type="checkbox"/> OTHERS (specify) _____
SUMMARY OF ELECTRICAL LOADS/CAPACITIES APPLIED FOR				
TOTAL CONNECTED LOAD _____ kVA		TOTAL TRANSFORMER CAPACITY _____ kVA		TOTAL GENERATOR/UPS CAPACITY _____ kVA

BOX 2 (TO BE ACCOMPLISHED IN PRINT BY THE DESIGN PROFESSIONAL)

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS			
_____ Date _____ PROFESSIONAL ELECTRICAL ENGINEER (Signed and Sealed Over Printed Name)	Address		
	PRC No.	Validity	
	PTR No.	Date Issued	
	Issued at	TIN	

BOX 3

SUPERVISOR / IN-CHARGE OF ELECTRICAL WORKS		
<input type="checkbox"/> PROFESSIONAL ELECTRICAL ENGINEER <input type="checkbox"/> REGISTERED ELECTRICAL ENGINEER <input type="checkbox"/> REGISTERED MASTER ELECTRICIAN		
_____ Date _____ (Signed and Sealed Over Printed Name)		
PRC No.	Validity	
PTR No.	Date Issued	
Issued at	TIN	
Address		

BOX 4

BUILDING OWNER		
_____ (Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

BOX 5

WITH MY CONSENT: LOT OWNER		
_____ (Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

BOX 6 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

RECEIVED BY: _____	DATE: _____
FIVE (5) SETS OF ELECTRICAL DOCUMENTS	
<input type="checkbox"/> ELECTRICAL PLANS AND SPECIFICATIONS <input type="checkbox"/> SPECIAL FIXTURES AND EQUIPMENT <input type="checkbox"/> PROPOSED STARTING DATE OF INSTALLATION/ CONSTRUCTION _____	<input type="checkbox"/> EXPECTED DATE OF COMPLETION/INSTALLATION/ CONSTRUCTION _____ <input type="checkbox"/> OTHERS (Specify) _____

BOX 7

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ELECTRICAL					_____ ELECTRICAL ENGINEER (Signature Over Printed Name) PRC Reg. No. _____ Validity _____
OTHERS (Specify)					

BOX 8

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That the proposed electrical works shall be in accordance with the electrical plans filed with this Office and in conformity with the provisions of the latest Philippine Electrical Code, the National Building Code and its IRR.
2. That prior to any electrical installation, the Owner/Permittee shall submit a duly accomplished prescribed **Notice of Construction** to the Office of the Building Official.
3. That for installed electrical capacity of 200 amperes and above at 230 volts nominal and above, a specialty electrical contractor duly licensed by the Philippines Contractors Accreditation Board (PCAB) shall be required.
4. That a duly licensed electrical practitioner shall be in-charge of the installation, and that upon completion of the electrical works, he shall submit the entry of the logbook duly signed and sealed to the OBO including as-built plans and other documents. He shall also accomplish the Certificate of Completion stating that the electrical works conform to the provisions of the Philippine Electrical Codes, the National Building Code and its IRR.
5. That this permit is **null and void** unless accompanied by the building permit except for projects involving purely electrical works in which case only the building permit number of the existing building/structure shall be required.
6. That a Certificate of Final Electrical Inspection (CFE) shall be secured prior to the actual occupancy of the building
7. That this permit shall be posted at the door or site of work.

PERMIT ISSUED BY:

BUILDING OFFICIAL
 (Signature Over Printed Name)
 Date _____